



Mapledurwell & Up Nately Parish Council

Minutes of the Parish Council Meeting

Wednesday 14th November 2018, 8pm Village Hall Committee Room
Present: Parish Councillors Lorna Cuthill (Chairman), Robin Best, Tom Horsey
Clerk Susan Turner; Guests PC Andy Reid; Potential Parish Councillor candidates (3)

1. WELCOME & APOLOGIES

Apologies Alan Hutton
Apologies PC Reid for late arrival due to crime prevention evening Weston Patrick.

2. MINUTES OF MEETINGS of 12th September agreed and signed.

3. DECLARATIONS OF INTEREST None.

4. PARISH COUNCILLOR VACANCY

Interest expressed from three Parish residents, all of whom attended the meeting.
The quota for Parish Councillor numbers for Mapledurwell & Up Nately is five – as set by BDBC. As such the Parish Council is only able to co-opt one new Councillor and so will discuss and come to a decision.

There is no cap on the number of non-councillor committees able to work on behalf of, assist and advise, the Parish Council. All interested parties were invited to consider this and continue to be involved.

5. REVIEW OF BONFIRE AND FIREWORKS

Robin Best reported the bonfire and fireworks this year to be a successful event and excellent village occasion.

It was noted that a small advert was included in the October *Villager* (but problems caused previous years when more widely promoted).

THANKS Thanks due on behalf of the Parish Council to the many who organised, worked and contributed. Including the Teams who built the bonfire; organised the sound system and security; provided the mulled wine...

Thanks to the Friends of St Mary's who subsidise this event – it is not profit-making. Entrance at the gate raised £540 (entry £5) and £60.50 on mulled wine sales, but field insurance has to be covered and the cost of fireworks has greatly increased.

The Friends also donated £3,000 to St Michael's Hospice.

ACTION Clerk to write a letter of thanks to Friends via Robin Best as Treasurer.
Lorna Cuthill to draft a 'Bonfire Report' for the December *Villager*.

6. ALLOTMENTS

6.1 Parking

AGREED The Parish Council will provide parking provision at the allotments subject to any Planning requirements.

ACTION Lorna Cuthill to contact BDBC Planning. Clerk to advise allotment holders and seek their advice; subject to this, provide plan and estimate for provision.

6.2 Tree planting

Tree warden John Maclean organised WWI Centenary tree planting. Report to be provided for December *Villager*. Note, Friends offered assistance in funding means to protect saplings from deer.

7 BUND UPDATE See APPENDIX I

Consideration of existing bunds has not allayed BDBC concerns. Ward Councillor Onnalee Cubitt has been approached for advice.

8 PC REID UPDATE

PC Reid arrived following Crime Prevention evening in Weston Patrick.

8.1 Reported incidents since last meeting

- 15.09 Man in drink caused damage at Conkers Garden Centre - advice given
- 22.09 Broken down car at Tunworth Road cross roads
- 05.10 Shed burglary Up Nately
- 15.10 Abandoned car in Greywell Road
- 26.10 Abandoned 999 call from Greywell Rd

8.2 Crime 2018

- Criminal damage at Conkers II
- Theft at Hatch Park I
- Shed burglary Up Nately I.

8.3 Party / camping on Village Hall Playing field

The Chairman reported she had received a letter from Robert Mays headteacher pointing out that Robert Mays could not be responsible for pupils outside school hours and activities. However the letter is supportive and the headteacher has written to parents of pupils known to be involved.

Chairman to advise Oak Cottages. PC Reid requested he be immediately informed should there be any repeat.

PC Reid noted that signs requesting eg no fires, no camping, no parties, no alcohol (which may cite Byelaws) can be beneficial in giving the Police something to enforce. Ref BDBC Pleasure grounds, public walks and open spaces byelaws – Byelaw 2.

PC Reid left the meeting with the thanks of the Parish Council – and for all he has done throughout the year – together with best wishes for a peaceful Christmas and New Year .

9 FINANCE

9.1 Payments

SO 28th Sept	Martin Gosling Garden Services	£321.44
SO 28th Oct	Martin Gosling Garden Services	£321.44
<u>Cheques signed at meeting</u>		
799	CANCELLED	
800	Clerk Salary Oct/Nov 2018	£520.00
801	ST for Names.co.uk – domain name	£14.39
802	PGGM – digger hire – pond silt traps	£96.00
803	Dick Randall – playground repairs	£282.00
804	Allotment (Gdner plots 8 & 9) deposit return less water bill	£78.64

Standing order amend form from Jan 2019 – 2% increase as agreed Martin Gosling Services to £327.87 per month (including VAT).

Direct debit form ICO for data protection registration £40.00

9.2 Accounts to date See APPENDIX II Signed by Robin Best and Clerk

9.3 Draft budget and Precept 2018/19

Precept request to be agreed and signed January meeting. Draft budget prepared.

AGREED PROVISIONALLY Precept increase for 2019/20 of 3%.

9.4 Completion of Audit

External audit 2017/18 concluded by PKF Littlejohn 16th September.
See **APPENDIX III** for Report and Certificate.

9.5 'Our Parish' Leaflet

Redesigned leaflet to be delivered to all households in the Parish. Updated information can be supplied as an A4 insert. The back page has a footpaths map. Friends and Village Hall will each pay one third of costs.

AGREED: Parish Council will pay a third.

10 PLANNING**10.1 Trees**

Leylandii hedge on the boundary of Greys Farm and on the boundary of the Conservation Area. BDBC Tree Officer is happy with the proposal to remove the hedge and replant, TCA application not required, no objection from Parish Council.

T/00425/18/TCA (registered 24 Oct) Manor Court, Tunworth Road, Mapledurwell. Weeping Willow: repolard to original pruning points. *Parish Council no objection.*

T/00418/18/TCA (registered 22 Oct) Land Adjacent To Crosswater Cottage, Frog Lane, Mapledurwell. Coppice Hazel on the site boundary. Clear fell Ash along the boundary plus 2 Ash trees. Prune back Beech and Oak limbs that overhang property and utility cables to give no more than a 3m clearance. *Parish Council on consideration no objection.*

10.2 Planning Applications See **APPENDIX IV****10.3 CountryWatch** Special General Meeting of 22nd October agreed to not immediately dissolve CountryWatch, but to allow a couple of months for new executive members to be found. See **APPENDIX V** – Report from Ward Cllr Onnalee Cubit. Noted that a Transport consultation – including proposals for a new A30 to A33 link road – is scheduled for publication this month.**11 HIGHWAYS****11.1 Lengthsman – Mapledurwell Pond, Frog Lane and Tunworth Road**

Thursday 4th October, Lengthsman cleared silt traps adjacent to Mapledurwell Pond, ditches on Church Lane adjacent to pond and also ditches on Frog Lane. Fencing along Frog Lane was postponed awaiting Highways permission.

Further scheduled day's work on 8th November postponed as Highways scheduled to clear out grips and the pond / holding ditch on Tunworth Road.

Report from Alan Hutton 13th November that 'Tunworth Road is still flooding by Elm cottage, as expected, even though the pond has been cleaned by HCC. I have asked the engineer to contact me to discuss why the grips have not been cleaned out as promised.'

Further Lengthsman day to be scheduled for December.

11.2 Water main leak junction Frog Lane / Greywell Road

Robin Best advised of water leak worse than usual and asked if it had been reported

11.3 BDBC street cleaning vehicle Noted working up and down Frog Lane – October.**12 NEXT MEETING** 2019 – 16th Jan, 13th March, 15th May AGM / Parish Assembly 10th July, 11th Sept, 13th November.

Meeting closed 9.50pm with thanks to all for attending.

APPENDIX I BUND UPDATE – BDBC PLANNING POSITION 4TH OCTOBER

Existing bund (Huish House) – 3.2m to 6.7m high.

PROPOSED BUNDS BDBC Planning position

Various sections of bunding of differing lengths, the longest modelled at 730m, height of 12m. The land-take for this height significantly greater, visual & landscape impacts greater.

- Landscape team maintain their previous objection.
- The noise report indicates that the scheme would result in modest improvements to the ambient noise levels on the selected measurement locations.
- Significant concerns remain about the very large scale of development (height, lengths and depths of bunding) which are proposed to facilitate this.
- The significant impact this would have on:
 - landscape character and visual amenity incl loss/damage to existing trees & hedgerows
 - biodiversity
 - possible contamination impacts (as a result of the material used to create the bunds)
 - dust and drainage issues
 - the Village Hall site – The mature tree belt that surrounds the playing field and screens the M3 is a very attractive feature for the hall and the introduction of bunding in this location would also be inappropriate. The amount of land required to accommodate such a feature would also significantly reduce the amount of open space available for the hall.

Highways England position

- HE points to use of acoustic fencing as a more widely used and tested method of achieving road noise reduction to *nearby* residential properties.
- HE say they are unaware of any bunding of this size and scale being used for noise mitigation purposes adjacent to the motorway network.
- Concern regarding to surface water being discharged on the M3.
- Consideration re number, type and duration of heavy vehicles to and from the sites during construction and the impact on highway safety and movement plus residential amenity.

On the basis that the purpose of the development is to benefit residential amenity then it is likely to be an application which would be considered by BDBC rather than County.

BDBC current advice

It is very unlikely this proposal, if taken to application, would receive Officer support. If an application is submitted recommend using a planning consultant.

An application should be supported by

- Scaled plans showing materials, location, cross-sections, dimensions, construction method
- Scaled plans indicating properties/sites that are considered to benefit
- Transport Assessment including number/type/duration and route of vehicle movements
- Preliminary Ecological Survey of the development sites (suitably qualified ecological consultant) – may then highlight habitats or plants/animals that require further survey work or the scheme to be amended
- Tree survey (suitably qualified arborist)
- Landscape and Visual Impact Assessment (suitably qualified landscape consultant)
- Full details of materials and amounts required to create the bunds (to ensure not contaminating material)
- Details of any acoustic fencing
- Noise survey [already done]
- Drainage details (possible impact on water course/ground water)
- Details of how the fill would be covered with once bund is created (grass/planting?)
- Details of on-going maintenance of the bunds
- Details of any implications on the Rights of Way network (how close to footpaths/ROWS).

APPENDIX I.II ACCOUNTS TO DATE

EXPENDITURE Year Ending 31st March 2019 - 10TH NOVEMBER												
Balance brought forward from April 1st 2017												
Date	Description	Salary	Finance Admin	Insurance	publish info	Maintenance Grounds General	Allotments Pavilion	UN pond	Defib capital	VAT	TOTAL	
01/04/2018	David Bone for Up Nately Pond	786c						£137.94			£8,773.50	
30/04/2018	Martin Gosling April 18	SO				£267.87				£53.57	£137.94	
16/05/2018	Came & Co Ltd - Inspire	787c		£1,053.52							£321.44	
16/05/2018	HALC (+NALC) subscription	788c	£247.00								£1,053.52	
16/05/2018	Clerk - salary Apr-May 2018	789c									£247.00	
16/05/2018	Harvey Simpson (replace) tennis courts	790c				£75.00					£520.00	
05/06/2018	The Villager	791c			£871.49						£75.00	
29/05/2018	Martin Gosling May 2018	SO				£267.87				£53.57	£871.49	
29/06/2018	Martin Gosling June 2018	SO				£267.87				£53.57	£321.44	
18/07/2018	JK Murray - Internal auditor	792c	£95.00								£95.00	
18/07/2018	RB for Electrician - ref Defib	793c				£20.00					£20.00	
18/07/2018	Dick Randall - GatePosts VH	794c				£389.50				£77.90	£467.40	
18/07/2018	Clerk - salary June / July 2018	795c									£520.00	
18/07/2018	Wel Medical Ltd	796c									£2,341.50	
23/07/2018	InvictaWater 302-391-74 - allot	DD					£14.47			£390.25	£14.47	
30/07/2018	Martin Gosling July 2018	SO				£267.87				£53.57	£321.44	
28/08/2018	Martin Gosling Aug 2018	SO				£267.87				£53.57	£321.44	
12/09/2018	David Bone (Expenditure 7) £86.51 B&Q - wooden hand rail - green (28) B&Q - wooden hand rail - green (29) Moles - path edging and stakes (30) Premier signs - Parking sign (31)	797c						£9.17 £7.48 £10.45 £45.00		£1.83 £1.49 £2.09 £9.00	£11.00 £8.97 £12.54 £54.00	
12/09/2018	Clerk - salary Aug /Sept 2018	798c									£520.00	
27/09/2018	CastleWater SE00 302 391 74 Allot	DD					£25.96				£25.96	
28/09/2018	Martin Gosling Sept 2018	SO				£267.87				£53.57	£321.44	
29/18/2018	Martin Gosling Oct 2018	SO				£267.87				£53.57	£321.44	
14/11/2018	Gardher deposit return	799					£82.98				£82.98	
14/11/2018	Clerk - salary Oct/Nov 2018	800									£520.00	
14/11/2018	ST for Names - domain name 20Sept	801	£11.99								£14.39	
14/11/2018	PGGM - digger hire - pond silt traps	802				£80.00				£16.00	£96.00	
2017/18	Village Hall meeting room hire (contra)		£5.00								£5.00	
TOTAL			£2,080.00	£358.99	£1,053.52	£871.49	£1,234.11	£210.04	£1,951.25	£875.95	£9,964.24	

APPENDIX III EXTERNAL AUDIT REPORT 2017/18

Section 3 – External Auditor Report and Certificate 2017/18

In respect of **Mapledurwell And Up Nately Parish Council (HA0170)**

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2018; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2017/18

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2017/18

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2018

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

SIGN 

Date

16/09/2018

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews for 2017/18 in Auditor Guidance Note AGN02. The AGN is available from the NAO website (www.nao.org.uk)

APPENDIX IV PLANNING APPLICATIONS RELATING TO THE PARISH

Parish Planning applications

T/00425/18/TCA (registered 24 Oct) Manor Court, Tunworth Road, Mapledurwell. Weeping Willow – repolard to original pruning points. *Parish Council no objection.*

T/00418/18/TCA (registered 22 Oct) Land Adjacent To Crosswater Cottage, Frog Lane, Mapledurwell. Coppice Hazel on the site boundary. Clear fell Ash along the boundary plus 2 Ash trees. Prune back Beech and Oak limbs that overhang property and utility cables to give no more than a 3m clearance. *Parish Council on consideration no objection.*

18/02595/HSE (**granted** 25th Oct registered 12 Sept) 1 Blaegrove Cottages, Blaegrove Lane, Up Nately. Demolition of attached outhouses and construction of two storey side extension and single storey rear extension.

18/02435/FUL (registered 22 August **pending**) Church Field, Land At OS Ref 468719 150901, Church Lane, Mapledurwell. Change of use from agricultural to a dog exercise area, with associated parking and erection of a 1.8m high fence. Agreed expiry date 12 Dec.

18/01651/FUL (**granted** by Development Control Committee of 10th October, registered 20 June) Five Oaks And Heather Bungalow, Heather Lane, Up Nately. Erection of two detached dwellings following demolition of existing dwellings, garages, and outbuildings. Blocking up of existing access and creation of access to serve house B.

18/00830/FUL (**refused** 26th October, reg 26th March) Nunnery House, Tunworth Road, Mapledurwell. Erection of two storey garage/office with storage space on first floor, following demolition of existing. Change of use of agricultural land to residential land.

Greywell application

18/00765/FUL (**pending** registered 30 April) Dairy Complex, White Lane, Greywell . Partial demolition and conversion of agricultural buildings to provide a day health spa facility. Creation of secondary access road, provision of car parking, landscaping and planting.

Old Basing application – MOTO Motorway Service Area M3 J6

17/03487/FUL (registered 2nd November 2017) Land Adjacent To Junction 6 M3. Construction of a new Motorway Service Area. Agreed expiry date 31st January.

APPENDIX V COUNTRYWATCH – REPORT FROM WARD CLLR ONNALEE CUBITT

Seeking new executive members to run Country Watch

'Country Watch was founded in 1973. Its purpose under the Constitution is to consider any developments or proposals which may adversely affect the environment and catchment of the Loddon, Lyde and Whitewater river valleys ('the Area'), protect the rural environment, prevent the loss of natural amenity within this Area, campaign and lobby on issues which affect the environment and way of life within the Area and to remain non-party political at all times.

'We are in debt to a 'few good men' for the enormous work they have done for us. Maurice Chapman, Harry Mansfield, Alan Read, Nigel Bell and the late Dr Alan Gibberd have worked tirelessly for our community for 30 years. They have been outstanding executive members and we thank them from the bottom of our heart. Sadly they will step down on 21st January, 2019. If no replacements are found then Country Watch will be dissolved on that same date. Please spread the word. Please help us find some new Executive Members to take the baton. Our Area continues to be under great threat from development.

'Country Watch was founded under the threat of dual carriaging the A33. This grave threat has re-emerged – there is a reference to the possibility of upgrading the A33 as an integrated corridor with an eastern bypass in the latest draft of the Basingstoke Transport Strategy Consultation produced by Hampshire County Council. This would make Basingstoke a dormitory town for Reading. This consultation will be launched at the end of November 2018.

'Please help protect our Area and save CountryWatch.

Contact Onnalee Cubitt 07762 067 411 as soon as possible.email onnaleecubitt@icloud.com .'