

MINUTES OF THE PARISH COUNCIL AGM

Wednesday 15 May 2024, 6.45pm, Mapledurwell & Up Nately Village Hall
(Held prior to Annual Parish Assembly at 7.30pm)

Present: Parish Councillors Hugo Cubitt (Chairman), Suzie Horsey, Kevin Rafferty,
Colin Robertson, Alison Stent; Clerk Susan Turner.

1 WELCOME AND APOLOGIES Apologies none

2 DECLARATIONS OF OFFICE

Declarations of office made and signed by all elected councillors, witnessed by the clerk.
All Councillors elected unopposed
All Councillors to complete and return 'nil' election expenses forms to BDBC.
All Councillors to check / update Register of Members' Interest Forms on BDBC website.

3 ELECTION OF CHAIRMAN 2024/25

AGREED Unanimously to re-elect Hugo Cubitt as Chairman for the coming year.
Declaration of office made and signed, witnessed by the clerk.

4 COUNCILLOR CO-OPTION

AGREED Unanimously to re-co-opt Suzanna Horsey as Parish Councillor.
(Away during the election period and so unavailable to submit nomination papers.)
Declaration of office made and signed, witnessed by the clerk.

5 MINUTES OF PREVIOUS MEETING of 13 March agreed and signed.

6 DECLARATIONS OF INTEREST in items on the Agenda, none.

7 LOCAL ELECTIONS RESULTS

BDBC Conservative 16; Labour Party 11; Lib Dems 11; B&D Independents 10;
Independent 3; Greens 2; Women's Equality Party 1. Joint administration continues with
Independents and Liberals supported by Labour.

TO RECORD Congratulations to Sheen Grassi on her election as Ward Cllr (Independent).

Hants Police & Crime Commissioner Donna Jones re-elected.

County County elections will be next year.

8 ACCOUNTS AND AUDIT YEAR END 2023/24

.1 Payments since last meeting

Payments to Year End

65	Clerk – Salary MAR	£299.60
66	HMRC – PAYE - Jan-Feb-Mar	£66.00
67	Clerk – Allowance 2023-24	£216.00
68	PGGM (2500) – Allotment Coppicing	£720.00
69	Castle Water-DD – SE0030239174-Allot	£12.95
70	Martin Gosling – Contract MAR	£425.67
71	Clerk – Salary increase 2022/23	£187.20

Income pending = £4,091.54 Vat reclaim

.2 Year End Accounts Balance Year End = £6,056.93

AGREED by all, signed by Chairman and Clerk.

.3 AGAR (S1) – Annual Governance Statement

AGREED by all, signed by Chairman and Clerk.

.4 AGAR (S2) – Accounting Statements

AGREED by all, signed by Chairman and Clerk.

.5 Notice of electors' rights to be published 02 June. Internal audit booked for 27 June; forms to be submitted for external audit by 01 July; action Clerk.

.6 Confirmed that the Parish Council has no conflicts of interest with BDO LLP.

.7 Review of Finances 2023/24 **APPENDIX I.**

For signature (p1 of 3)

9 FINANCE 2024/25**.1 Accounts to date APPENDIX II Reconciliation 15 May = £20,563.80**Payments to date

1	Castle Water-DD SE0030239174-Allot	£15.49
2	HALC (5640) HALC/NALC-subs23/24	£329.00
3	Martin Gosling Contract APRIL	£425.67
4	Clerk Salary April	£365.60
5	Bates Solicitors Land Registry	£45.00

Income of note Half precept £6,043.00; Grass cutting grant £1,219.02; CIL £8,410.41.

Income pending VAT reclaim £4098.52: £756.47 from 202/23; £3,342.05 from 2023/24.

.2 Budget update APPENDIX III

AGREED CIL funding received £8,410.41 – to be used towards tennis court resurfacing.

.3 Insurance renewal with Hiscox via Gallagher – quote received for second year of three-year tie in (including IPT and all fees) =£1,634.38 (from £1,538.43 last year).

Sums insured are as follows:

Mapledurwell & Up Nately village Hall	£649,648
Sports Pavilion	£127,122
General contents incl computer & ancillary equip	£18,762
Street furniture	£7,420
Playground equipment	£30,299

Breakdown of premium from Gallagher = Core (shared) covers - £567.34; Village Hall - £850.60; Pavilion - £166.44; Premium - £1,584.38; Admin fee £50; Total - £1,634.38.

10 REVIEW OF PARISH COUNCILLOR ROLES

Agreed to continue with lead roles unchanged:

- Hugo Cubitt: Police liaison, Friends' liaison, Mapledurwell planning, Mapledurwell pond, Tennis courts; Up Nately Green (joint).
- Suzie Horsey: Up Nately planning / environment / conservation / highways / rights of way; Up Nately Green (joint).
- Colin Robertson: Mapledurwell natural environment / conservation / highways; Allotments, Frog Lane chalk stream.
- Kevin Rafferty: Finance, Insurance; Playground and playground inspection, Mapledurwell rights of way.
- Alison Stent: Village Hall liaison; Recreation ground and pavilion, Mapledurwell parish maintenance.

Non-councillor roles

- Tree Warden Colin Robertson.
- Footpaths Warden Martin Carfrae supported by Kevin Rafferty
- Up Nately Pond committee chairman Tom Horsey
- *Mapledurwell & Up Nately Parish Flyer*, Editor, John Maclean.

11 PLANNING**.1 Parish planning applications see Planning update APPENDIX IV.**

Applications for consideration

[24/00756/FUL](#) (Validated 16 April 2024) Land To The North Of Parrotts, Greywell Road. The erection of four detached dwellings, together with garages and associated vehicular access, car parking, amenity space and landscaping.

Discussion

- The Parish Council did not object to the earlier (approved) application for a single dwelling. This further application does not respect local character and setting; the combination of the raised ground level, height of the proposed dwelling and density of build is overbearing in the context of the site and the relationship with existing dwellings. The proposal does not represent good design and would result in over-development and urbanisation.
- To also raise concerns regarding the removal of hedgerows and trees and the lack of an ecological survey, plus potential impact on local surface water and flood risk.

Clerk to comment accordingly.

For signature (p2 of 3)

.2 Gamekeepers appeal

APP/H1705/W/23/3328799 Dismissed 03 APRIL 2024 BDBC ref [23/00055/REF](#) The Gamekeepers. Laying of hardstanding to provide access to the cesspit for the pump-out lorry and to enable the dray lorry to make deliveries clear of the highway; the hardstanding also as additional parking to serve The Gamekeepers; provision of 7 No. low-level, bat-friendly downlighters within the landscaped margin.

AGREED Compromises to be sought which support the future and well being of the pub as a Parish Asset. The lighting is a particular issue that could potentially be a subject for compromise (also the lighting from the pub itself and existing curtilage).

.3 Tree (TCA) applications No issues raised with recent tree applications.**12 FURTHER REPORTS / UPDATES****.1 Byways and seasonal closure**

Local byways (BOATs – byways open to all traffic) have become a magnet for criminal users (noting in particular Five Lanes End) including trespass, criminal damage, poaching (hares killed with lead shot) with a devastating impact on wildlife, and on landowners, police resources and on the condition of the byways and so on all other users.

County Councillors, Upton Grey and Mapledurwell & Up Nately Parish Councils, and local landowners, are engaging with HCC Countryside Services – who are as it fortunately happens reviewing their Policies – to urgently request they rethink their strategy on seasonal (winter month) closures of the byways to motorised traffic.

.2 Allotments and chalk stream No issues to report; chalk stream looking good.**.3 Village Hall grounds / playground / tennis courts**

Bark pit – Agreed to replace one length of supporting timbers (nearest to tennis courts and gate) and re-fill with new bark. Estimate received for just the bark was £2,600.

ACTION: Awaiting date Dick Randall Services.

Pickett fence to be repaired / some posts replaced; Gate post and latch to be repaired / replaced. Awaiting date from Parish Lengthsman.

Play equipment to be cleaned and washed down. Clerk to contact Community Payback.

Lengthsman tasks – If not done by Community Payback, tidy front Village Hall; clean Village Hall sign, car park barrier.

.4 Parish Council email Website providers Hugo Fox sent email of 09 May 2024 re becoming a .gov.uk provider. This will, they say also include email provision:

'HugoFox is currently in the process of becoming a registered .gov.uk domain host. This change is part of our ongoing commitment to enhance the services we provide.

'Once our registration is successfully completed, this will allow you to more easily upgrade your domain to a .gov.uk domain.'

To await outcome and prices, and so keep the clerk gmail address for time being.

.5 D-Day 80 United Parish service to be held at St Nicholas' Newnham on 09 June.**13 NEXT PARISH COUNCIL MEETINGS**

To be held in the Village Hall meeting room:

Third (usually) Wednesday of alternate months, 7pm;

17th July (agreed to keep this date);

previous 18th Sept date agreed change to 25th September; 20th November.

Meeting closed at 7.15 pm with thanks to all

For signature (p3 of 3) Date: 17 July 2024

APPENDIX II**REVIEW OF FINANCES 2023/24****INCOME**

1. PARISH PRECEPT

2023/24 = £10,842 = an increase of 3.5% on previous year.

For coming year 2024/25 = £12,086 = £37.96 per Band D household

This equates to an increase on previous year of 5% per household. Actual increase slightly more due to increase in the tax base – mostly because of new apartments at the Hatch.

Historically the Parish Precept for M&UN has been low with overall increases of 2.5 or 3%.

However the Parish Council has considerable assets to maintain and at the moment relying on CIL funding to do this; Parish Council needs to start building some earmarked reserves. Also to start keeping pace with inflation on routine expenditure.

2. BDBC GRASS CUTTING GRANT of £1,201 (continuing for time being but with no annual increase)

3. OTHER GRANT FUNDING... Thanks to

County Cllr Elaine Still for grants from her devolved budget towards Parish projects.

£500 for tree planting - the Coronation tree & plaque and allotment orchard trees.

Ward Councillors for grants from their Community Grants Fund

£269.00 for new allotment water butts (2022/23 grant)

£899.16 for the purchase and installation of new picnic bench at Village Hall playground.

4. POND RE-LINING – undertaken by ADS builders, with assistance from Tom Stacy funded with thanks to the Friends of St Mary's = £7,500 plus £200 for life-ring

5. 'OTHER' INCOME – includes rent from Chineham Tigers and Allotment holders plus bank interest = c£1,050

6. COMMUNITY INFRASTRUCTURE LEVEY (CIL) funding has made a big recent contribution to project funding and larger maintenance projects. CIL funding 2023/24 was c£3,700.

TOTAL INCOME = c£26,150

TURNOVER AND RESERVES

TURNOVER 2023/24 = c£28.5K meaning we will again need to go to external audit.

RESERVES – It is deemed good practice to hold contingency / 'general reserve' up to the level of the Precept. At the end of 2023/24 the Parish Council had funds of c£6K with c£4K VAT reclaim awaited.

EXPENDITURE

1 'ROUTINE EXPENDITURE' for 2023/34

c£8,600 – including insurance, audit fees, clerk salary, the Villager, website hosting, affiliations such as Hants Association Local Councils, data protection register

c£5,300 – for Maintenance – village hall grounds, pond areas, allotments, general, playground inspections

2. ADDITIONAL / 'PROJECT' EXPENDITURE for 2023/34

£11,300 – including pond re-lining (Friends-funded), playground bench, Coronation and orchard tree planting, tree coppicing (allotments) chalk stream planting.

TOTAL EXPENDITURE = £25,200 (plus c£3,350 VAT) = c£28,550

3. PROJECT THIS COMING YEAR WILL BE RESURFACING THE TENNIS COURTS.

APPENDIX III – ACCOUNTS TO DATE 2024/25

INCOME M&UN 2024/25 - 15-MAY											
Balance brought forward from April 1st 2024										£6,056.93	
Date	Description	Precept	CIL	Grants other	Rec / grass cutting	Allotments	Chineham Tigers	Bank interest	VillageH contra	VAT reclaim	TOTAL
04/04/24	BDBC - CIL		£8,410.41								£8,410.41
29/04/24	Half precept	£6,043.00									£6,043.00
29/04/24	BDBC - Grass cutting grant				£1,219.02						£1,219.02
2024/25	Bank Interest							£15.20			£15.20
2024/25	VH contra (lease)								£5.00		£5.00
TOTALS		£6,043.00	£8,410.41	£0.00	£1,219.02	£0.00	£0.00	£15.20	£5.00	£0.00	£15,692.63

Receipts and Payments Summary –	
Start balance	£6,056.93
Plus Income	£15,692.63
Less Expend	£1,185.76
End balance	£20,563.80

Bank reconciliation	
Treasurer's	£786.60
Business bank access	£19,777.20
BALANCE	£20,563.80

Interest		
April	£6.29	October
May	£8.91	November
June		December
July		January
August		February

VAT RECLAIM PENDING £4,091.54

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EXPENDITURE MAPLEDURWELL & UP NATELY PARISH COUNCIL 2024/25 - 27 APRIL																
Invoice date	Paid date	Payee	Description	Salary	Finance	Expenses	Villager	Maintenance		Playground Inspection	Allotments	Project		VAT	TOTAL	
					Governance			Grounds	General			Grant-funded	CIL			VH contra
1	18/04/24	22/02/24	Castle Water-DD	SE0030239174-Allot							£15.49				£15.49	
2	08/04/24	29/04/24	HALC (5640)	HALC/NALC-subs23/24	£329.00										£329.00	
3	April	28/04/24	Martin Gosling	Contract APRIL				£354.73						£70.94	£425.67	
4	April	29/04/24	Clerk	Salary April	£365.60										£365.60	
5	17/04/24	29/04/24	Bates Solicitors	Land Registry									£45.00		£45.00	
		2024/25	VH	Lease (contra)										£5.00	£5.00	
TOTAL					£365.60	£329.00		£354.73			£15.49		£45.00	£5.00	£70.94	£1,185.76

£1,185.76

APPENDIX IV M&UN PARISH PLANNING UPDATE – 30 APRIL 2024

BDBC Website down yesterday, and again today

APPLICATIONS SINCE LAST MEETING

T/00204/24/TCA (Validated 16 Apr 2024) The Old Post Office, Kembers Lane. 1 – Reduce height of conifers to below phone line taking them from approximately 14m to 9m. 2 – Yew tree, overall crown reduction by approximately 2-3m leaving an overall finished height and spread of approximately 7m x 5m. 3 – Yew tree, overall crown reduction by approximately 4m leaving an overall finished height and spread of 10m.

24/00756/FUL (Validated 16 Apr 2024) Land To The North Of Parrotts, Greywell Road. The erection of four detached dwellings, together with garages and associated vehicular access, car parking, amenity space and landscaping.

APPLICATIONS PENDING OR RECENTLY DECIDED

24/00518/HSE (**Pending** Validated 06 Mar 2024) 3 Canal Reach, Andwell. Erection of single storey rear/side wraparound extension and associated alterations (alternative scheme to that approved under 21/03028/HSE).

T/00130/24/TCA (**Approve** 05 April) Jasmine Dean, Tunworth Road Mapledurwell. T1 Yew. Reduce height by 2m from 12-10m and reduce lateral growth by 2-3m to maintain shape. T2 Yew, Reduce height by 2m from 12-10m and reduce lateral growth by 2-3m to maintain shape. T3 Yew Reduce lateral growth over neighbours drive by 1-1.5m to maintain clearance.

24/00319/FUL (**Pending** Validated 14 Feb) Sheraton Tunworth Road. Erection of replacement garage.

T/00097/24/TCA (**Approve** 19 March) Field House, Tunworth Road. Dead Larch - Fell. T2 Beech - Crown lift to 4m on the south eastern aspect over field. T3 Poplar - Fell.

T/00102/24/TCA (**Approve** 19 March) Webbs Barns Tunworth. Ash trees: fell due to dieback.

24/00288/HSE and 24/00289/LBC (**Grant 09 May** Validated 08 Feb 2024) Mead House, Heather Row. Erection of two single storey rear extensions.

24/00239/LBC (**Grant** 22 March) Webbs Farmhouse, Tunworth Road. Replacement front door.

23/03091/FUL (**Withdrawn** 03 April, Validated 15 Dec 2023) Nunnery House, Tunworth Road. Change of use of existing garage to ancillary annexe accommodation including inclusion of new front porch, windows and doors.

23/02653/FUL (**Withdrawn** 18 April) The Farm, Tunworth Road. One four-bed house with associated garage, car parking driveway and stable.

23/02103/FUL (**Pending** 18 Aug 2023) Land Adjacent To Twine Rose Cottage, Heather Lane. Demolition of existing outbuilding and erection of residential dwelling with garage.

22/02210/RET (**Pending** 05 Aug 2022) Priory Farmhouse. Variation of Condition 2 of 15/04301/FUL to allow continued use as Class E children's nursery to 31/08/2032.

APPEALS

APPEAL IN PROGRESS APP/H1705/Y/23/3326507 (lead case) and 3326513 (listed building) start date 22 Jan. 23/00045/REF (Validated 15 Nov 2023) 23/00046/REF (Validated 06 Nov 2023) Blaegrove Cottage, Blaegrove Lane. Single storey rear extension including excavation works to rear garden and erection of a new retaining wall.

APPEAL DISMISSED APP/H1705/W/23/3328799 DISMISSED 03 APRIL 2024 BDBC ref 23/00055/REF **The Gamekeepers**. Laying of hardstanding to provide access to the cesspit for the pump-out lorry and to enable the dray lorry to make deliveries clear of the highway; the hardstanding also as additional parking to serve The Gamekeepers; provision of 7 No. low-level, bat-friendly downlighters within the landscaped margin.