



Mapledurwell & Up Nately Parish Council

Minutes of the Parish Council AGM

Wednesday 15th May 2019, 7.30pm Village Hall Committee Room

Present: Parish Councillors Lorna Cuthill (outgoing Chairman), Hugo Cubitt (incoming Chairman for 2019/20), Matt Heywood, Tom Horsey. Clerk Susan Turner

1. WELCOME

Apologies – Robin Best, Footpaths Warden Martin Carfrae

2. ELECTION NEW CHAIRMAN for 2019/20

It was noted that Lorna Cuthill does not wish to stand again as Chairman, however she will continue as Parish Councillor in the short term.

AGREED Unanimously Hugo Cubitt as Chairman for 2019/20
Declarations of Office signed and witnessed by Clerk.

Robin Best in his absence was proposed as Vice Chairman.

3. MINUTES OF MEETING of 13th March 2019 agreed and signed.

4. DECLARATIONS OF INTEREST in items on the Agenda – None.

5. REVIEW OF PARISH COUNCIL AREAS OF RESPONSIBILITY

Hugo Cubitt: Chairman; Highways & Rights of Way, Environment (Mapledurwell); Police liaison.

Robin Best: Vice Chair (TBC); Finance & Insurance; Friends liaison.

Lorna Cuthill: Planning (Mapledurwell); Tennis, Village Hall liaison; Bonfire committee; Villager.

Matt Heywood: Village Hall grounds – football pitch, sports pavilion, playground; General maintenance; Allotments.

Tom Horsey: Planning (Up Nately); Chairman Up Nately Pond Committee; Environment, Highways and Rights of Way (Up Nately).

6. INSURANCE RENEWAL

A three-year tie-in continues until next year 2020/21 with Inspire via Came & Co. The premium 2018/19 (joint with Village Hall) was £1,053.82 including IPT. This year quoted £1086.49. No change to sums insured (other than index linked by 4%). Village Hall defibrillator added, but core cover includes defibrillators up to £5K.

7. FINANCE

7.1 Payments

i. Standing orders / Direct Debits since last meeting

18/03	DD Castle Water for allotments	£25.15
27/03	DD Castle Water for unknown account (query ongoing)	£15.83
28/03	SO Martin Gosling – Maintenance Feb 2019	£327.87

ii Cheque for approval, to be signed at meeting

811	Villager up to 31st Mar 2019	£728.75
812	ST for Shield Insurance (allotments)	£70.32
813	HALC plus NALC subs	£269.00
814	Came & C (PC & VH insurance)	£1089.49
815	Clerk Salary April, May 2019	£474.00

iii Disputed Water charge

Castle Water responded to query saying the Pavilion account (previously SE Water account 'New toilets by Village Hall') appears to be inactive (?). They will investigate, and investigate the account, and charges incorrectly attributed to the Parish Council.

7.2 Year end Accounts

Agreed, signed by Chairman and Clerk. See **APPENDIX I.**

7.3 Audit (Annual Governance and Accountability Return – AGAR) 2018/19

See **APPENDIX II.**

i. Exemption certificate certifying exemption from External Audit as annual turnover 2018/19 under £25K. Signed by Chairman and Clerk. To be submitted to external auditors PKF Littlejohn.

ii. Annual Governance Statement agreed Signed by Chairman and Clerk.

iii. Accounting Statements agreed Signed by Chairman and Clerk.

iv. Internal audit to be conducted by John K Murray, DMS, FCPFA (Taxation & Accountancy Services) on Thursday 16th May.

8 PLANNING

No new applications for discussion. See **APPENDIX III** for all current applications relating to the Parish.

9 HIGHWAYS

9.1 Frog Lane ditching / fencing Awaiting Highways decision if road closure needed.

9.2 Verge north Old Greywell Road Reported trees overgrowing the road.

ACTION: Ownership to be investigated

9.3 Potential Lengthsman tasks

- Frog Lane ditching as above
- Ditch St Mary’s Church Road
- Road-sign clearing
- Grips on Tunworth Road south of the pond? Scheduled to be dug by Highways but dates not known.

10 MAPLEDURWELL NOTICEBOARD

Ref Greenbarnes two-bay, six x A4 wooden noticeboard ref D6A4/0, cost from £1,102.31 – as agreed at last meeting.

CONFIRMED

- i. Double bay needed as one bay will contain mapboard
- ii Toughened safety glass (as standard) for both bays
- ii ‘Standard’ backing board for both bays (‘self healing’ pinboard not required)
- iii Both bays lockable – standard square insert key
- iv No header required
- v Post kit (2 posts – board fixed to front) 2400mm x 75mm x 75mm = 7’8” x 3in x 3in @ £156.74

11 VILLAGE HALL GROUNDS / PLAYGROUND

Matt Heywood reported liasing with Martin Gosling re tasks to be completed for grounds and playground maintenance.

Complaint received via website from nursery parent whose child was stung by nettles growing behind Village Hall.

12 FURTHER REPORTS

12.1 Covenant for Church Field shown at **APPENDIX IV.**

12.2 Secure cabinet for Parish Council documents suggested to be installed in Village Hall meeting room. Suggested cost up to £1,000. Lorna Cuthill to investigate.

13 NEXT MEETINGS

17th July, 11th Sept, 13th November.

Meeting closed 7.50pm with thanks to all present.

APPENDIX I.I – ACCOUNTS YEAR END – INCOME

INCOME 2018/19 YEAR END												
Balance brought forward from April 1st 2018												£8,773.50
Date	Description	Precept	VH insurance	returned funds	Grants BOBC	Grants Other	Tigers	Allotments	VH contra	Bank interest	VAT reclaim	TOTAL
10/04/18	Half precept	£4,499.50										
	Grass cutting grant				£1,159.00							
	Tax base grant (rebate)				£93.00							£5,751.50
16/05/18	2017/18 cheque 768 not presented			£75.00								£75.00
12/07/18	Village Hall donation					£951.25						£951.25
13/07/18	SE Water MKW202281415 Pavl			£8.10								£8.10
26/07/18	Donation - Friends					£1,000.00						£1,000.00
03/09/18	Half precept	£4,499.50										£4,499.50
22/10/18	VH insurance		£511.91									£511.91
07/11/18	Allotments - French							£30.68				£30.68
22/11/18	Allotments - Price							£30.68				£30.68
17/12/18	Village Hall 'Our Parish' edit/print					£108.00						£108.00
03/01/19	Allotments - Elison							£30.68				£30.68
13/03/19	Friends 'Our Parish' edit/print					£108.00						£108.00
27/03/19	Chineham Tigers						£641.90					£641.90
2018/19	Bank Interest									£0.24		£0.24
2018/19	Village Hall Hire (contra)								£5.00			£5.00
TOTALS		£8,999.00	£511.91	£83.10	£1,252.00	£2,167.25	£641.90	£92.04	£5.00	£0.24	£0.00	£13,752.44
												£13,752.44
												Net Interest 2018/19
												April £0.02
												October £0.02
												May £0.02
												November £0.02
												June £0.02
												December £0.02
												July £0.02
												January £0.02
												August £0.02
												February £0.02
												Sept £0.02
												March £0.02
												Total £0.24
Receipts and Payments Summary				Bank reconciliation								
	Balance b/f 1st April 2018	£8,773.50										
	Plus Income	£13,752.44										
	Less Expenditure	£14,065.75										
	BALANCE at 31st March 2019	£8,460.19										
				Business instant access £482.23								
				Treasurers Account (cheque) £6,727.22								
				TOTAL ACCOUNTS £7,209.45								
				less cheques not cleared £161.83								
				plus income outstanding Tigers £641.90								
				plus income not cleared Friends £108.00								
				plus income outstanding VAT 2017/18 £92.67								
				BALANCE at 31st March 2019 £8,460.19								
NOTES:	Held for Allotments	£627.26										
	Held for Up Nately Pond	£99.06										

APPENDIX I.II ACCOUNTS YEAR END EXPENDITURE

EXPENDITURE Year Ending 31st March 2019 - YEAR END

EXPENDITURE Year Ending 31st March 2019 - YEAR END											£8,773.90			
Balance brought forward from April 1st 2017														
Date	Description	Salary	Finance Admin	Insurance	publish info	Maintenance Grounds	General	WATER 7777	Alotments	UN pond	Defib Village H	WKT	TOTAL	
01/04/18	David Bone for Up Nately Pond	786c								£137.94			£137.94	
30/04/18	Martin Gosling April 18	SO				£267.87					£53.57		£321.44	
16/05/18	Care & Co Ltd - Inspire	787c		£1,053.52									£1,053.52	
16/05/18	HALC (+NALC) subscription	788c	£247.00										£247.00	
16/05/18	Clerk - salary Apr-May 2018	789c	£520.00										£520.00	
16/05/18	Harvey Simpson (replace) tennis courts	790c					£75.00						£75.00	
05/06/18	The Villager	791c			£871.49								£871.49	
29/05/18	Martin Gosling May 2018	SO				£267.87					£53.57		£321.44	
29/06/18	Martin Gosling June 2018	SO				£267.87					£53.57		£321.44	
16/07/18	JK Murray - Internal auditor	792c	£95.00										£95.00	
16/07/18	RB for Electrician - ref Defib	793c					£20.00						£20.00	
16/07/18	Dick Randall - GatePosts VH	794c					£389.50				£77.90		£467.40	
16/07/18	Clerk - salary June / July 2018	795c	£520.00										£520.00	
16/07/18	Wel Medical Ltd	796c								£1,951.25	£390.25		£2,341.50	
23/07/18	InvoiceWater 302-391-74 - allot	DO						£14.47					£14.47	
30/07/18	Martin Gosling July 2018	SO				£267.87					£53.57		£321.44	
28/08/18	Martin Gosling Aug 2018	SO				£267.87					£53.57		£321.44	
12/09/18	David Bone (Expendure 7) £86.51	797c											£86.51	
	<small>860 - wooden hand rail - green (2)</small>										£9.17	£1.00	£10.17	
	<small>860 - wooden hand rail - green (2)</small>										£7.46	£8.87	£16.33	
	<small>860 - wooden hand rail - green (2)</small>										£10.40	£1.30	£11.70	
	<small>860 - wooden hand rail - green (2)</small>										£9.38	£9.38	£18.76	
12/09/18	Clerk - salary Aug /Sept 2018	798c	£520.00										£520.00	
27/09/18	CastleWater SE00 302 391 74 ALLOT	DO						£25.96					£25.96	
28/09/18	Martin Gosling Sept 2018	SO				£267.87					£53.57		£321.44	
29/10/18	Martin Gosling Oct 2018	SO				£267.87					£53.57		£321.44	
14/11/18	Gardner deposit return	799					CANCELLED							
14/11/18	Clerk - salary Oct/Nov 2018	800c	£520.00										£520.00	
14/11/18	ST for Names - domain name 20Sept	801c		£11.99							£2.40		£14.39	
14/11/18	PGGM - digger hire - pond silt traps	802c					£80.00				£16.00		£96.00	
14/11/18	Dick Randall - playground repairs	803c					£235.00				£47.00		£282.00	
14/11/18	Allotment-Gdner-deposit return-waterbill	804c						£78.64					£78.64	
16/11/18	PKF LittleJohn - External Audit	805c	£200.00								£40.00		£240.00	
29/11/18	Martin Gosling Nov 2018	SO				£267.87					£53.57		£321.44	
29/12/18	Martin Gosling Dec 2018	SO				£267.87					£53.57		£321.44	
16/01/19	Clerk - salary Dec18, Jan19	806c	£520.00										£520.00	
16/01/19	David Bone (Pond Expend 6) £161.83	807											£161.83	
	<small>808 - stone etc - concrete (2)</small>										£28.10	£19.10	£47.20	
	<small>808 - stone etc - concrete (2)</small>										£28.76	£9.34	£38.10	
	<small>808 - stone etc - concrete (2)</small>										£5.15	£1.20	£6.35	
	<small>808 - stone etc - concrete (2)</small>										£3.41	£9.38	£12.79	
16/01/19	LC for 'Our Parish' Leaflet £320.10	808c											£320.10	
	LC for Care Treadwell - 'OurParish leaflet'				£142.50								£142.50	
	LC for Impact Design and Print Ltd				£148.00						£34.60		£177.60	
28/01/19	Martin Gosling Jan 2019	SO				£273.23					£54.64		£327.87	
30/01/19	ICO - data protection registration	DO	£35.00										£35.00	
06/02/19	CastleWater TW89 298 770 83 777	DO						£307.16					£307.16	
21/02/19	CPRE subscription	DO	£36.00										£36.00	
25/02/19	CastleWater TW55 298 770 833 777	DO						£15.83					£15.83	
28/02/19	Martin Gosling Feb 2019	SO				£273.23					£54.64		£327.87	
13/03/19	Bitwells for CC - Land Rent	809c							£2.00				£2.00	
13/03/19	Clerk - salary Feb, Mar 2019	810c	£520.00										£520.00	
16/03/19	CastleWater SE00 302 391 74 ALLOT	DO						£25.15					£25.15	
27/03/19	CastleWater TW55 298 770 83 777	DO						£14.30					£14.30	
28/03/19	Martin Gosling March 2019	SO				£273.23					£54.64		£327.87	
20/17/18	Village Hall meeting room hire (contra)		£5.00										£5.00	
TOTAL			£3,130.00	£829.99	£1,053.52	£1,161.99	£3,230.52	£799.50	£337.26	£146.22	£344.90	£1,951.25	£1,290.58	£14,065.75
TO CLEAR			£181.83											£14,083.75

APPENDIX III AGAR – ATTACHED

APPENDIX II.I AUDIT - AGAR – 2018/19

Certificate of Exemption – AGAR 2018/19 Part 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2019, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, provided that the authority has certified itself as exempt at a meeting of the authority after 31 March 2019 and a completed Certificate of Exemption is submitted notifying the external auditor.

MAPLEDURWELL AND UP NATELY PARISH COUNCIL

certifies that during the financial year 2018/19, the higher of the authority's gross income for the year or gross annual expenditure, for the year did not exceed **£25,000**

Annual gross income for the authority 2018/19: £13,752.00

Annual gross expenditure for the authority 2018/19: £14,066.00

There are certain circumstances in which an authority will be unable to certify itself as exempt, so that a limited assurance review will still be required. If an authority is unable to confirm the statements below then it cannot certify itself as exempt and it must submit the completed Annual Governance and Accountability Return Part 3 to the external auditor to undertake a limited assurance review for which a fee of £200 +VAT will be payable.

By signing this Certificate of Exemption you are confirming that:

- The authority has been in existence since before 1st April 2015
- In relation to the preceding financial year (2017/18), the external auditor has not:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If you are able to confirm that the above statements apply and that the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor either by email or by post (not both)

The Annual Internal Audit Report, Annual Governance Statement, Annual Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on a public website* before 1 July 2019. By signing this certificate you are also confirming that you are aware of this requirement.

Signed by the Responsible Financial Officer

Date

15/05/2019

Signed by Chairman

Date

15/05/2019

Email

clerk.mapledurwellupnately@parish.hants.gov.uk

Telephone number

07515 777060

*Published web address:

www.mapledurwellupnately.co.uk

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor.

APPENDIX II.II AUDIT - AGAR – 2018/19

Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

MAPLEDURWELL AND UP NATELY PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

	Agreed		"Yes" means that the authority:
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable, in our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.
			✓

*For any statement to which the response is 'no', an explanation should be published

This Annual Governance Statement was approved at a meeting of the authority on:

15/05/2019

and recorded as minute reference:

7.3.ii

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk


APPENDIX II.III AUDIT - AGAR – 2018/19

Section 2 – Accounting Statements 2018/19 for

MAPLEDURWELL AND UP NATELY PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	£11,853	£8,774	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box T of previous year.
2. (+) Precept or Rates and Levies	£8,094	£8,999	Total amount of precept (or for IDB's rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	£18,980	£4,753	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	£3,120	£3,120	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	£27,034	£10,955	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	£8,774	£8,460	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	£8,774	£8,460	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	£116,481	£116,481	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets.
		✓	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority. Signed by Responsible Financial Officer before being presented to the authority for approval


 Date 15/05/2019

I confirm that these Accounting Statements were approved by this authority on this date:

15/05/2019

as recorded in minute reference:
7.3.iii

Signed by Chairman of the meeting where the Accounting Statements were approved



APPENDIX II.IV AUDIT - AGAR - 2018/19

Mapledurwell & Up Nately Parish Council		
2018 - 2019 Bank Reconciliation - AUDIT SHEET		
Receipts and payments summary		
1	Balance Brought Forward from 1st April 2019	£8,773.50
2	Plus Income 2018/19	£13,752.44
3	Less Expenditure 2018/19	£14,065.75
4	Balance to take over	£8,460.19
Reconciliation		
5	Business Instant Access	£482.23
6	Treasurers (Cheque)	£6,727.22
7	TOTAL ACCOUNTS	£7,209.45
8	Plus Income outstanding	£1,412.57
9	Less expenditure to clear	£161.83
10	Balance to take over	£8,460.19
Notes		
	Account balance at box 7 includes	
	i. Deposits held on behalf of allotment holders	£827.26
	i. Deposits held for Up Nately Pond fund	£99.06
14	Income outstanding at box 8 =	
	Chineham Tigers cheque not cleared	£641.90
	Friends donation ref 'Our Parish' leaflet cheque not cleared	£108.00
	VAT income remainder from 2017/18	£662.67
	TOTAL	£1,412.57
15	<u>Expend to clear at Box 9</u>	
	Cheque no 807 - Up Nately pond	£161.83
	TOTAL	£161.83
Chairman ...		15th May 2019
Susan Turner, RFO		15th May 2019

APPENDIX II.V AUDIT - AGAR - 2018/19

2018 - 2019 Audit Year Significant Variations - AUDIT SHEET					
Difference between current and previous year greater than both 10% and £100 in Section 1, boxes 2, 3, 4, 5, 6, 9 and 10					
	Item	Previous Year 2017/18	Current Year 2018/19	Difference	Diff %
1	Balance Brought Forward	£11,853.02	£8,773.50	£3,079.52	-25.98%
2	Annual Precept	£8,094.00	£8,999.00	£905.00	11.18%
3	Total Other Receipts	£18,980.33	£4,753.44	£14,226.89	-74.96%
4	Staff Costs	£3,120.00	£3,120.00	£0.00	0.00%
5	Loan interest/capital repayments	£0.00	£0.00	£0.00	NA
6	Total other payments (excl salaries)	£27,033.85	£10,945.75	£16,088.10	-59.51%
7	Balance carried forward	£8,773.50	£8,460.19	£313.31	-3.57%
8	Total cash and short term investments	£8,773.50	£8,460.19	£313.31	-3.57%
9	Total fixed assets and long term assets	£116,480.68	£116,480.68	£0.00	0.00%
10	Total borrowings	0	0	0	NA
11	Trust funds	NA	NA	NA	NA
Box 2 Precept					
Explanation for variation of £905 = 11.18%					
		17/18	18/19	Difference	
	Precept	£8,094.00	£8,999.00	£905.00	
	Precept 18/19 calculated at 3% increase on 2017/18 plus shortfalls in BDBC grants				
	totals	£8,094.00	£8,999.00	£905.00	
Box 3 Total other receipts					
Explanation for variation of £14,226.89 = -74.96%					
		17/18	18/19	Difference	
	Insurance- Village Hall contribution	£895.64	£511.91	£183.73	
	BDBC Grants	£1,883.00	£1,252.00	£631.00	
	Grant - County Cllr devolved budget - play equip	£0.00	£0.00	£0.00	
	Pavilion grants (community infrastructure levy)	£9,150.00	£0.00	£9,150.00	
	Noise study grants / donations	£2,587.50	£0.00	£2,587.50	
	Other grants / donations		£2,167.25	£2,167.25	
	Residents contributions - Up Natley pond project	£20.00	£0.00	£20.00	
	Recreation - Football - Chineham Tigers pitch hire	£612.00	£641.90	£29.90	
	Recreation - Tennis club keys	£25.00	£0.00	£25.00	
	Allotments	£225.65	£92.04	£133.61	
	Returned funds	£0.00	£83.10	£83.10	
	Village Hall rent (contra arrangement)	£5.00	£5.00	£0.00	
	Vat reclaim	£3,775.87	£0.00	£3,775.87	
	Bank interest	£0.67	£0.24	£0.43	
	totals	£18,980.33	£4,753.44	£14,226.89	
Box 6 Total other payments (excl salaries)					
Explanation for variation of £16,088.10 = -59.51%					
		17/18	18/19	Difference	
	Finance - Admin	£775.00	£624.99	£150.01	
	Parish Council and Village Hall insurance	£1,032.86	£1,053.52	£20.66	
	Publication, information	£64.58	£1,161.99	£1,097.41	
	Maintenance grounds	£2,872.98	£3,230.52	£357.54	
	Maintenance general	£1,039.26	£799.50	£239.76	
	Allotments	£361.43	£146.22	£215.21	
	Pavilion water	£83.59	£337.28	£253.69	
	Playground	£455.00	£0.00	£455.00	
	Up Natley Pond	£0.00	£344.90	£344.90	
	Bund project	£6,313.50	£0.00	£6,313.50	
	Pavilion refurb - capital	£9,809.56	£0.00	£9,809.56	
	Capital-2017/18 play equip; 2018/19 defibrillator - gifted to VH	£432.00	£1,951.25	£1,519.25	
	VH meeting room hire (contra arrangement)	£5.00	£5.00	£0.00	
	VAT paid - high in 2014/15 due to purchase of play equipment	£3,769.09	£1,290.58	£2,478.51	
	totals	£27,033.85	£10,945.75	£16,088.10	

APPENDIX III – PLANNING APPLICATIONS RELATING TO THE PARISH

Parish Planning applications

T/00131/19/TCA (**granted** 1st May 2019 validated 20 March) The Old School House, Greywell Road, Up Nately. One large Oak tree – light pruning works as advised by the Local Authority Tree Officer.

T/00071/19/TCA (**granted** 28th March, validated 19 Feb) Mapledurwell Bungalow, Tunworth Road, Mapledurwell. T1 Box, fell to ground level.

19/00149/LDEU (**pending**, validated 31 January) Nunnery House Tunworth Road Mapledurwell. Certificate of Lawfulness for the continued use of land as residential in relation to garden area, garage, drive, and area around the garage. (Agreed expiry date 26th April.)

18/03675/FUL (**pending**, validated 24 January) Parrotts, Greywell Road, Mapledurwell. Change of use and extension of agricultural building to form one 2-bedroomed dwelling. To be decided by Development Control Committee.

Old Basing application – Moto Motorway Service Area M3 J6

17/03487/FUL (**pending**, registered 2nd November 2017) Land Adjacent To Junction 6 M3. Construction of a new Motorway Service Area etc. Situation remains case officer mined to refuse. Continued discussions between applicant and Highways England.

APPENDIX IV.I CHURCH FIELD COVENANT

BROOKS & GILMAN.

CONTINUATION SHEET.

10th February, 1972

M.W. Bates Esq.

Mapledurwell P.C.C.

Any sale, therefore, will have to be subject to this lease unless the tenant was agreeable to surrendering her tenancy.

2. Land adjoining churchyard Mapledurwell.

This piece of land comprises 3.180 acres and is close to the churchyard at Mapledurwell. It was the subject of a gift by the Misses Thorp made in 1961. The land is subject to a restrictive covenant placed on the land for the benefit of the Misses Thorp's properties and this provides that no building or buildings shall ever be erected on the land except buildings or a building to be used in connection with the work of St. Mary Church in Mapledurwell but this restriction does not exclude the P.C.C. from using the land as an addition to the adjoining churchyard.

There is no difficulty in selling this land but it will have to be sold subject to this condition. Otherwise the trusts on which the land is held are for general ecclesiastical purposes in the parish.

There is with the Deeds a Counterpart Tenancy Agreement to a Mr. Wright at a yearly rent of £10 but it is possible that this rent has been increased since it was originally fixed in 1961.

I am enclosing a spare copy of this letter which you may wish to forward to Mr. Buchannon.

Yours sincerely,



APPENDIX IV.II CHURCH FIELD COVENANT

CHURCH MEADOW MAPLEDURWELL

1. Location

Church Meadow, Mapledurwell is a parcel of land comprising an area of 3.180 acres or thereabouts designated 140 on the Ordnance Survey Map (1910 edition). It lies immediately on the South side of St Mary's Church and its walled graveyard. It is delineated by hedgerows, stock fencing and gates. The stock fencing and additional gate on its Northern side is set at some three metres from the graveyard wall to allow the public unimpeded use of the Right of Way which would otherwise run through the field.

2. Ownership

For many hundreds of years, Church Meadow was Glebe Land, an area that the ecclesiastical benefice could use to support the incumbent parish priest of Mapledurwell if so desired. On 10 February 1961 it was donated to the Winchester Diocese by Mabel Thorp and her sister Marian in order that the Mapledurwell Parochial Church Council should have management and control of the field in support of ecclesiastical purposes for the Parish.

On 31st May 1974, it was conveyed by the PCC to Mr David Clift Hutton and his wife Mrs Hazel Hutton (The Purchasers) in fee simple (i.e freehold ownership) for the price of £8001.

As beneficiary of Mr David Hutton's will, ownership of the Field has passed to his son Mr Alan Hutton.

3. Covenants

The Purchasers jointly and severally covenanted to observe the Covenant contained in Clause 2 of the conveyance dated 10th February 1961 and to indemnify the Diocese and PCC from claims or breaches thereof. This conveyance and the clauses it contains have not yet been located within the Public Archives (as at 20 March 2019).

This conveyance was referenced by White, Brooks and Gilman Solicitors (now Blake Laphorn Tarlo Lyons' in Winchester) in a letter to the PCC on 10 Feb 1972 noting a restrictive covenant placed upon the land that provides that "no building or buildings shall ever be erected on the land except a building or buildings to be used in connection with the work of St. Mary's Church, Mapledurwell. The restriction does not exclude the PCC from using the land as an addition to the adjoining churchyard".

The Purchasers jointly and severally covenanted that the Field in respect of each and every part to benefit and protect the adjoining or neighbouring land of the PCC, whosoever hands the same may come.

The Purchasers (and binding their successors in title) agreed to continue to fence the Field and to provide a weighted gate for the public to enter the field in order to cross it (now delineated as the footpath by the church wall). As demanded, they also erected certain stock proof gates and committed to maintain the hedges in perpetuity.