

Minutes of the Parish Council AGM

Wednesday 16th May 2018, from 7.15pm, Village Hall Committee Room

Present: Parish Councillors Lorna Cuthill (Chairman), Robin Best, David Ellison,
Alan Hutton **Clerk** Susan Turner **Members of the public** 0

- 1. WELCOME & APOLOGIES** Apologies Tom Horsey
- 2.1 ELECTION OF CHAIRMAN**
Lorna Cuthill agreed to accept the office of Chairman for the coming 12 months.
Proposed David Ellison, seconded Robin Best, agreed unanimously.
Declaration of office, signed by Chairman, witnessed by Clerk.
- 2.2 ELECTION OF VICE CHAIRMAN**
Robin Best agreed to accept the office of Vice Chairman for the coming 12 months.
Proposed Lorna Cuthill, seconded Alan Hutton, agreed unanimously.
Declaration of office, signed by Vice Chairman, witnessed by Clerk.
- 3 DECLARATIONS OF INTEREST** None
- 4 MINUTES OF MEETINGS** of 14th March 2018 agreed and signed.
- 5 REVIEW OF PARISH COUNCIL COMMITTEES**
AGREED Committees remain as previous year.
 - 5.1** Tom Horsey Chair of the Up Nately Pond Committee.
 - 5.2** David Ellison Chair of the Bonfire Committee.
Note that the Parish Council retains the right to cancel the bonfire and firework event on the night should circumstances require.
- 6 REVIEW OF COUNCILLOR AREAS OF RESPONSIBILITY**
AGREED It was agreed that responsibilities would continue as previous year.
Lorna Cuthill: Chairman, planning, tennis, village hall liaison
Robin Best: Vice chair, finance & insurance, Friends liaison, bund project
David Ellison: Recreation grounds, play area, allotments, maintenance,
Chairman Bonfire Committee, safety officer bonfire & fireworks event
Tom Horsey: Up Nately planning, environment, highways and rights of way;
Chairman Up Nately Pond Committee
Alan Hutton: Mapledurwell environment, highways & rights of way; police liaison.
- 7 M3 AND BUND UPDATE**
 - 7.1 M 3 quiet surface**
Councillors debated whether the partial resurfacing of the M3 with a quiet surface had made a noticeable difference. The work is being undertaken lane by lane from J5-12 – beginning with hard shoulder, outside lane not yet done so overall impact incomplete.
 - 7.2 Acoustic fencing**
Clerk has raised an enquiry via Cllr Still regarding maintenance of and holes in the present acoustic fencing by the M3 – East Moor – Old Greywell Road.

7.3 Bund update – BDBC Planning response

Robin reported he had today received a response to his pre-application enquiry from BDBC Principle Planning Officer Lucy Page see **APPENDIX I** which outlines:

- Planning would likely to be via BDBC rather than County as this would be a residential amenity rather than a minerals and waste application.
- the challenges a planning application would face – potential grounds for refusal
- evidence requirements, and associated costs of preparing an application.

AGREED: The Parish Council does not have the financial resources to commission the evidence required for the application. For this project to continue, landowners and / or a commercial company will need to provide this funding.

Comments

- The Parish Council had done its utmost to answer the questions as to the potential benefits of the bund and the requirements of planning.
- Suggestion to review the requirements and conditions of the original M3 Planning Application.

(See also Parish Assembly report)

8 INSURANCE RENEWAL (PARISH COUNCIL AND VILLAGE HALL)

Insured with Inspire – three-year tie-in ending May 2020/21. Additional play equipment – three-bar balance beam – added to playground items insured.

ACTION Clerk to invoice Village Hall Committee for their share of the premium.

9 FINANCE AND AUDIT

9.1 Cheques for signature

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| 787 | Came & Co (PC and VH insurance) | £1,053.22 |
| 788 | HALC subs and NALC levy 2018/19 | £247.00 |
| 789 | Clerk salary April / May 2018 | £520.00 |
| 790 | Harvey Simpson (replace cheque 2017/18) tennis courts | £75.00. |

9.2 Year end 2017/18 accounts agreed, signed by Clerk and Robin Best **(APPENDIX II)**

9.3 External Audit forms (APPENDIX III)

1. Annual Governance Statements agreed, signed by Chairman and Clerk.
2. Accounting statements agreed, signed by Chairman and Clerk.

9.4 Accounts to date 2018/19 signed by Clerk and Robin Best **(APPENDIX IV)**

10 PLANNING

10.1 Parish Planning applications for consideration

18/00830/FUL (26 March) Nunnery House, Tunworth Road, Mapledurwell. Erection of two storey garage/office with storage space on first floor, following demolition of existing. Change of use of agricultural land to residential land.

The earlier application of Autumn 2017 was withdrawn in March (17/03502/HSE – Erection of two storey garage/office with storage space on first floor, following demolition of existing.) The case officer required the application to be resubmitted to include change of use for the additional footprint sought for the extended garage / office. The applicant supplied additional drawings confirming this area. The existing garage and footprint has permission from 1998 ref BDB/24093.

PC response: 'The Parish Council is pleased to see the revised area of change of use for this application but is still concerned that the size of the proposed office suggests it is open to become a business premise with staff or a house in the future.'

18/00765/FUL (30 April) Dairy Complex, White Lane, Greywell RG29 1TL. Partial demolition and conversion of existing agricultural buildings to provide a day health spa facility. Creation of secondary access road, provision of car parking, landscaping and planting. Case officer Peter Lee, consultation to 31st May. A Greywell application, Mapledurwell & Up Nately Parish Council consulted as neighbouring parish.

PC response so far: 'The Parish Council is concerned about the increase in traffic but did not feel justified in objecting to a farm building being converted into another business when the original use is redundant.'

See **APPENDIX V** for all current planning applications relating to the Parish

10.2 Rural Housing Survey – Parish Questionnaire

Lisa Mason of Chameleon Consultancy (on behalf of Radian Housing) has collated the questionnaire responses. Email dated today (16th May) she says:

'The draft report is to be presented to Radian this week and once approved, the information can be circulated. Total response was 89 (eight online, 81 paper) a response rate of 33%.'

Charts relating to the Parish questions contained in the survey are shown at **APPENDIX VI.**

11 HIGHWAYS AND LENGTHSMAN

Pond and ditching Alan Hutton and Lengthsman Jason Ebury met on site to discuss digging out the silt traps by Mapledurwell Pond and ditches on Frog Lane. Jason to schedule in using Lengthsman hours, Parish Council to pay for digger hire. Jason can build up the verge side along Frog Lane in clearing the ditch. Options considered for marking the road edge are plastic warning bollards, wooden posts or a post-and-rail fence which historically fenced the ditch.

12 NEXT MEETINGS 18th July (revised date), 12th September, 14th November.

Meeting close 8pm.