

MINUTES OF THE PARISH COUNCIL MEETING

Wednesday 5th May 2021, 8pm remote meeting via Zoom following the Parish Assembly

Present: Parish Councillors Hugo Cubitt (Chairman), Tom Horsey, Kevin Rafferty, Alison Stent;
Clerk Susan Turner; Guest, Colin Robertson (new parish councillor elect).

1. **WELCOME** Thanks to Pauline Hedges for hosting.
No members of the public present.
 2. **MINUTES OF PREVIOUS MEETING** of 17th March agreed and to be signed.
 3. **DECLARATIONS OF INTEREST** in items on the Agenda – None
 4. **PARISH ELECTIONS** – All current Parish Councillors re-elected unopposed.
APPENDIX I.
 5. **FINANCE**
 - 5.1 **2020/21 year end**
 - i Final payments (since last meeting)

53 Clerk Salary March	£315.60
54 Clerk allowable expenses 2020/21	£210.00
55 Martin Gosling contract (SO) March (to update)	£327.87.
 - ii Year End accounts

Accounting sheets – Income; Expenditure; Bank Reconciliation; Variances; Supporting Statements, year end Bank Statements, as circulated.
- AGREED and to be signed.
- 5.2 **2020/21 Audit – AGAR Part 2 forms**
 - i Exemption from External Audit form.

AGREED and to be signed. To be submitted to External Auditors.
 - ii AGAR FORMS
 1. Governance Statements (Section 1
 2. Accounting Statements (Section 2)
- AGREED and to be signed.
- ACTION Forms to be signed by Clerk and Chairman.
Clerk to take to Internal Audit.
6. **NEXT MEETINGS**
 - 6.1 **Parish Council AGM** – Wednesday 19th May, 7pm, Village Hall meeting room.
Relevant legislation:
'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enable all local authority meetings to be held remotely, including allowing remote access by members of the public. The Regulations came into force on 4 April 2020 and apply to meetings taking place before 7 May 2021.'
Remote meetings will not be lawful after 6th May. This was upheld – in the face of challenge by the Local Government Association – by the High Court on 27th April.
'Local Government Act 1972 c. 70 SCHEDULE 12 Part II (Parish Councils) 7(2) In a year which is a year of ordinary elections of parish councillors, the annual meeting of a parish council shall be held on, or within fourteen days after, the day on which the councillors elected at that election take office.'
 - 6.2 **Further Parish Council meetings** Wednesdays 7pm
21st July, 15th Sept, 17th Nov.

Meeting closed 8.30pm with thanks to all present