

MINUTES OF THE PARISH COUNCIL AGM

Wednesday 19th May 2021, 7pm, Mapledurwell & Up Nately Village Hall Present: Parish Councillors Hugo Cubitt (Chairman), Tom Horsey, Kevin Rafferty, Colin Robertson, Alison Stent; Clerk Susan Turner.

1 WELCOME AND NEW COUNCILLORS

The Chairman opened the meeting and welcomed the newly elected Parish Council. Apologies Footpaths Warden Martin Carfrae, County and Ward Councillors. New Councillors' Acceptance of Office, made, signed, and counter signed by the Clerk.

2 ELECTION OF CHAIRMAN

AGREED Unanimously to re-elect Hugo Cubitt as Chairman for 2021/22

Chairman's Acceptance of Office, made, signed and counter signed by the Clerk.

3 WARD AND COUNTY COUNCILLORS

The Chairman congratulated newly elected Ward and County Councillors: Onnalee Cubitt, Sven Godesen, Mark Ruffell elected to the new Basing & Upton Grey Ward, and Elaine Still re-elected to County, Loddon division.

4 REGISTER OF MEMBERS INTEREST FORMS

Forms to be checked, amended as necessary, signed and returned to the Clerk to be emailed to BDBC within 28 days. Scanned or digital signatures acceptable.

- 5 MINUTES OF PREVIOUS MEETING (Finance meeting) 5th May, agreed and signed.
- **6 DECLARATIONS OF INTEREST** in items on the Agenda None.

7 REVIEW OF PARISH ASSEMBLY

This was the first and hopefully last 'Assembly' to be held remotely. Thanks to all attending including PC Andy Reid (who was also scheduled two join two other meetings the same evening), County ClIr Elaine Still, Ward ClIr Onnalee Cubitt, Tim Lewis representing the Village Hall committee, all members of the Parish Council and six members of the public. Various reports were presented and a discussion centred on the Planning issues facing the borough. PC Reid's imminent retirement was announced with all wishing him well and concerns expressed as to future policing provision for the Parish. No other questions or topics were raised.

8 PC REID RETIREMENT

- .1 The Chairman expressed the sadness felt by all that PC Reid was leaving his beat area after 19 years' dedicated service. He will be a great loss to the Parish and irreplaceable. To record that, on a personal level and on behalf of the Parish, the Chairman congratulated PC Reid on his retirement and wished him every happiness in moving to Wales and for the future.
- .2 Email received from Basingstoke Neighbourhood Inspector Hannah Luchesa: `[PC Reid] will be missed by all of us but rest assured the remaining team will continue to police the rural south area.' See letter at **APPENDIX I** `Many of you will know PC Will Butcher (Countrywatch) and he will continue to work in the rural area, and rural crimes and incidents will be picked up by him. He can be contacted via email at william.butcher@hampshire.pnn.police.uk. PC Ross Holdsworth continues to police the Rural South beat along with PCSO Andy Jones. They can also be contacted by email ross.holdsworth@hampshire.pnn.police.uk and andrew.jones.13301@hampshire.pnn.police.uk.'

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9 UP NATELY LANDS / UP NATELY VILLAGE GREEN

Community Payback has advised that they will have to pull out of the Parish for the forseeable future due to transport problems. Covid restriction continue to mean they can't provide minibus transport and not enough team members are able to drive themselves out to Up Nately.

AGREED To allocate CIL funds to continue with clearing and opening up the Green. To discuss with PGGM (Lengthsman Jason Ebury) and grounds contractor Martin Gosling. NOTED Some of the concrete base can potentially stay, possibly as base for picnic tables.

The gate from Blackstocks Lane to stay in place.

10 VILLAGE HALL GROUNDS

- **.1 Car park** Pot hole by gateway, in hand, agreed LM will fill with scalpings for temporary fix.
- .2 **Fencing** Thanks to Chineham Tigers for fixing the broken fence rail.
- **.3 Pavilion** Door threshold repair, quote accepted from Harvey Simpson. Also detached bracket below the guttering, missing section of downpipe, in need of repair.
- .4 **Playground** Thanks to Kevin Rafferty for routine monthly inspections **APPENDIX II**. Re formal annual RoSPA inspection agreed this best scheduled for early in the year. Good suggestion to get in touch with RoSPA contacts from the training course. The Parish has also requested to be included within the joint annual inspection contract BDAPTC is looking to organise. Clerk to check with BCBC when they consider annual inspection is due.
- **.5** Water leak, Village Hall The VH Nursery Manager reported a water leak from the meter cover by the gate, late morning of 12th May, Tim Lewis Village Hall chairman reported to SE Water. Update of 13th May: 'South East water have been out this morning. They left a card saying that Clancy will dig up and repair the leak.' (Parish Councillors noted it had been repaired on 18th May?)

11 HIGHWAYS

- **.1 Culvert under allotment gateway** Investigated by LM on 30th April, dug out the pipe which was found to be at least a metre short of the width of the gateway. Extended with new length of 10inch pipe (supplied by Chairman), fashioned a headwall and dug out a grip from the road. **APPENDIX III**
- AGREED To protect the culvert and grip, and build up the verge with sandbags hessian bags with mix of sharp sand and soil, plus grass seed. Provisionally booked end May / early June, also to bring scalpings to fill in hole in Village Hall car park.
 - **.2 Mapping grips** On the 'to do list'. Clerk to compile results of councillors' Parish Grip Survey onto one map for submission to Highways.
 - **.3 Gullies** Noted that contractors tanker cleaning gully on Tunworth Road. Also road sweeper out on the Greywell Road.

.4 Rights of way

- <u>i</u> <u>Priority cutting schedule</u> Countryside Services have a limited programme this year, they've not consulted, but scheduled their own list. For M&UN that is
 - Bridleway 13 Andwell Drove
 - Up Nately Bridleway 21 to Greywell
 - Andwell FP 27 By Canal Reach.

Confirmed that Up Nately B21 is the one that tends to get most overgrown. Otherwise have left with Countryside Services.

<u>ii</u> <u>Footpaths Warden report – Stile FP 11</u> onto Tunworth Road (from across the field from behind the allotments), the timber steps have come loose. In hand.

12 PLANNING & TREES

.1 Parish planning applications

See **APPENDIX IV** for applications relating to the Parish.

.2 Parish Planning Statement 2017 – for review (Drawn up 2014 and updated in 2017 by the previous Parish Council.)

AGREED Parish Council endorsed the Planning Statement as it stands without amendment. To publish in the *Villager*, dated as reviewed May 2021. **APPENDIX V**

13 FINANCE

.1 Payments this year to date

ayı	include this year to date		
1	VH Insurance repayment (2020/21)		£511.91
2	Martin Gosling - clearing leaves VH		£72.00
3	HALC (+NALC) subscription		£280.04
4	Clerk Salary April		£342.00
5	Martin Gosling contract (SO) April (to	update)	£327.87
6	Colin Robertson for		£197.33
	B&Q - Water butt	£40.00	
	B&Q - paint equip - gravel board	£109.53	
	Homebase - wood preservative	£14.00	
	B&Q rough sawn timber	£33.80	
7	PGGM - Allotment gateway culvert -	£114.00	
8	Came&Co - PC / VH insurance		£1,171.51
	into to data at ADDENDTY VI		

Accounts to date at **APPENDIX VI**.

.2 **Insurance renewal** Insured via Came & Co. Documents as circulated, Axa policy underwritten by Pen (Pen Underwriting Limited a Managing General Agent of the Insurer AXA Insurance UK plc).

Second year of three year tie-in; premium this year $\underline{\pounds1,171.51}$ (compared to last year $\pounds1,138.84$) incl IPT. Renewal documents circulated and forwarded to the Village Hall (treasurer and chairman).

.3 CIL payments – Gamekeepers Note from BDBC – CIL charge associated with the development is £52,323.99 which will be paid to BDBC in the following installments (15% for Parish Council):

	(
7/5/21	£13,081.00	$15\% = \pounds 1,962.15$	
4/9/21	£13,081.00	$15\% = \pounds 1,962.15$	
8/3/22	£26,161.99	15% = £3,924.30	
		$total = \underline{£7,848.60}$	to the Parish Council.

14 FURTHER UPDATES & REPORTS

Allotments Thanks to Colin Robertson for arranging provision of replacement water butt for plot 7. Also materials for compost bay and shed repair etc to enable Community Payback team tasks.

.2 Village Hall

- i To record with sadness that Dave Carling who partnered his wife Jayne Norman as Village Hall caretaker for so may years – has been taken seriously ill only a couple of weeks after Jayne died. Contact details for Jayne and Dave to be removed from Village Hall website and around the hall.
- ii The Village Hall Committee wish to go ahead with a bin 'shed' or screen. The bins are sited outside the fence on land covered by Highways rights. Clerk awaiting response from Highways Engineer re questions of utilities checks and licence.
- iii The Village Hall are proposing a social event on 24th July. Suggested notice for the *Villager*.
- **15 NEXT MEETINGS** Wednesdays 7pm, 21st July, 15th Sept, 17th Nov.

Meeting closed 8pm with thanks to all present

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APPENDIX I.I



As you may be aware, PC Andy Reid is to retire from Hampshire Constabulary after 19 years' service with us, and previous service in Royal Parks Police both as a special and regular officer - in total nearly 40 years' service in the police. We are sure you will want to join us in thanking Andy for his loyalty and dedication to the residents of Basingstoke and Deane, and wishing both him and his family good luck in the next chapter of their lives.

The Basingstoke Rural Neighbourhood Policing Team and our Countrywatch team will continue to police our rural communities, and whilst we may be losing one highly valued officer, the good news is that we will be welcoming several new members of the team over the coming months with three new Constables as part of the national uplift. This is the first time in our memory that new recruits will have been coached by our rural officers, and this will give them a great understanding of all the local issues right from the start. Additionally we are due to recruit a further three PCSOs throughout the summer period. This adds to the inclusion of PC Lionel L'Ecuyer who joined the team in December following several years' service as a rural Special Constable.

Many of you will know PC Will Butcher (Countrywatch) and he will continue to work in the rural area, and rural crimes and incidents will be picked up by him. He can be contacted via email at william.butcher@hampshire.pnn.police.uk

PC Ross Holdsworth continues to police the Rural South beat along with PCSO Andy Jones. They can also be contacted by email <u>ross.holdsworth@hampshire.pnn.police.uk</u> and <u>andrew.jones.13301@hampshire.pnn.police.uk</u>

We are acutely aware that PC Reid has a large and trusted network of contacts, and he was tasked with introducing PC Butcher, PC Holdsworth and PCSO Jones to as many of these as possible. We want to maintain these links after PC Reid's retirement and if the introductions have not been made then members of the community can contact the officers directly via their email addresses or can contact the rural team at <u>Basingstoke.Rural.Police@hampshire.pnn.police.uk</u> The team will be all too happy to become acquainted with members of the Candovers and Upton Grey communities.

APPENDIX I.II

These email addresses should not to be used to report crimes as they are only accessed when the officers/team are on duty. If crimes are reported in this way then it just results in the officers having to spend more time in the office recording the crimes, rather than getting out and about. Crimes and incidents should continue to be reported via 999 if urgent police attendance is required (offenders on scene for example) or 101, or reported online at http://www.hampshire.police.uk for intelligence or incidents that are not happening now. 101 has historically had a bad press but call waiting times have improved in recent months, in part because of the opportunity to report issues online as an alternative to ringing. Please be assured that whatever reporting method you choose to use, the matter will be recorded and will be accessible to all your local officers and PCSOs as well as to their supervisors and leaders.

The other advantage of reporting crimes/incidents on these channels rather than directly to a specific officer is that they are picked up 24 hours a day and where appropriate can be deployed by the police control room to the response and patrol team officers, roads policing officers or other specialist officers on duty at the time. All incidents reported are reviewed by the local rural neighbourhood team when they are next on duty, and they will follow up where necessary.

We know that many of you will miss the reassuring presence that PC Reid has provided over many years, but we want to re-iterate that it is our desire to continue to work with local communities and stakeholders to ensure that all parts of Basingstoke and Deane remain safe places to live, work and visit.

Inspector Hannah Luchesa Inspector Basingstoke Rural Chief Inspector Matthew Reeves
District Commander
Basingstoke and Deane



APPENDIX II

Playground Routine Inspection - Mapledurwell Village Hall/Recreation Area

Date: 03/05/2021 Time: 08.20

Fencing: Wooden fencing in good condition, nothing loose. Wire fencing, furthest from the village hall, has several loose posts, but I am unsure whether this is the responsibility of the parish council.

Litter Bins: I collected a few discarded crisp packets and food wrappers. The area is now clear of rubbish. I have emptied the bin inside the fenced area, which was about two thirds full.

Signage: Legible and clean (No Dogs, and Coronavirus advice)

Swings (1): In good condition, surfacing in good condition, yellow safety barriers all firmly grounded and in good condition.

Swings (2): There is some slight cracking in the underside of the rubber seat on one of the swings, I do not think this is an immediate problem, but I will continue to monitor. That apart, the swings are in good condition, surfacing in good condition, yellow safety barriers all firmly grounded and in good condition.

Rotating Item: In good condition, surfacing in good condition.

Rocking Items (2): In good condition, surfacing in good condition

Slide: In good condition, the housing at the top of the slide was clear of leaves.

Climbing & Agility Items: In good condition,

Balance Beams & Stepping Logs: In good condition.

Seating: the bench is in good condition but the seats on the pic-nic table are a little loose.

The guard rails between the swings are clean, firmly seated and in good condition. The vegetation in the area beyond the playground items, furthest from the village hall, has now begun to grow again, but should not be a problem.

Signature:

Name of Inspector: K M Rafferty

APPENDIX III



APPENDIX IV

PLANNING UPDATE - 18TH MAY 2021

<u>21/01095/ROC</u> (Pending, Validated 27 Apr) The Gamekeepers. Variation of condition 1 of 19/01351/FUL to amend plan numbers to allow for change from tarmac to gravel parking area. <u>21/01103/FUL</u> (Pending, Validated 25 Mar) Southville, Greywell Road, Mapledurwell. Demolition of existing bungalow and construction of new three bedroom chalet bungalow.

<u>21/00827/FUL</u> (Pending, Validated 20 Apr 2021) Land Opposite Hillside, Heather Lane, Up Nately. Change of use of land to form secure dog walking area and off road parking area for 2-3 cars. Erection of gate and 1.8m fence around perimeter of site. Replacement of existing shed. *Parish Council comment submitted 12th May.*

21/00839/HSE (Pending Validated 29 Mar 2021) Wyvol, Heather Lane, Up Nately. Conversion of 2 bed bungalow to 4 bed chalet bungalow with extensions and alterations to the roof including dormer windows to the north and east elevations. *Parish Council comment submitted 26 April.* Revised plans submitted 17th May, but only location and block plan, no indication of elevations.

<u>21/00854/HSE</u> (**Granted** 4 May) Little Common Cottage, Frog Lane. Rear ground floor extension.

<u>T/00608/20/TCA</u> (**Approved** 25th March) Willow Bank, Tunworth Road. Eucalyptus: reduce branches as per annotated photos.

<u>T/00107/21/TCA</u> (**Approved** 14th April) Ambrunnen Tunworth Road. Removal of conifer hedge. <u>21/00718/HSE</u> (**Granted** 21st April) The Farm, Tunworth Road. Single storey orangery extension .

<u>21/00552/HSE</u> and <u>21/00553/LBC</u> (**Granted** 16th April) Rose Cottage, Tunworth Road. Demolition of kitchen extension (1978) and erection of single storey oak framed side/rear extension.

<u>21/00427/FUL</u> (Pending, Validated 22 Feb 2021) Nunnery House, Tunworth Road. Erection of 1 no. 4 bed dwelling, detached garage, vehicular and pedestrian access, servicing and landscaping on land to north of Nunnery House.

<u>21/00107/PIP</u> (Pending Validated 25 Jan 2021) The Farm, Tunworth Road. Application for Permission in Principle for the residential development for a maximum of 9 dwellings.

<u>20/03328/FUL</u> (Pending, Validated Fri 27 Nov 2020) Waterside, Frog Lane. Proposed redevelopment of redundant offices (& light industrial unit) to create 2no. family dwellings. EA 10th May still requesting full Flood Risk Assessment.

<u>CIL APPLICATION 20/02124/FUL</u> (**Granted** 30th April) The Egg Yard, Greywell Road, Mapledurwell. Construction of 2no. three bedroom chalet bungalows.

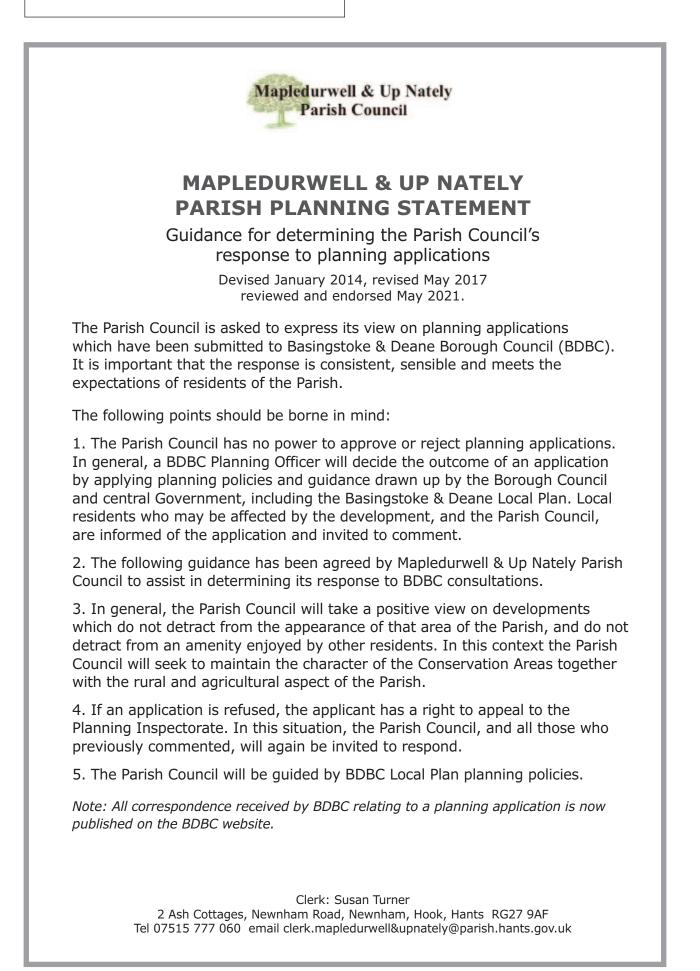
<u>20/02087/GPDOFF</u>. (pending, Validated 3 Aug 2020) Riverview House, London Road. Notification of proposed change of use from Class B1(a) office to Class C3 residential, consisting of 8 x one-bed flats. PC response submitted - request for mixed size dwellings, 1,2,3-bed, plus concern re Lyde. EA raised concerns re Lyde - 'main river' and part of site within flood zone 3. EA 10th April continuing to object.

<u>20/01723/FUL</u> (Pending, Validated 29 Jun 2020) Brockwell (Paddock and Stable) Andwell Lane, Andwell. Erection of 8 no. dwellings with new service road and improved access from the highway. PC response, environment, ecology, biodiversity concerns - in partic re ancient woodland and Lyde NEW DRAWINGS DECEMBER.

<u>20/00009/PIP</u> (**Refused** 10th May 2021)) Nunnery House, Tunworth Road. Permission in Principle for conversion of an agricultural building to 1 no. dwelling.

<u>CIL APPLICATION - 19/01351/FUL</u> (Approved September 2019) The Gamekeepers, Erection of 2 no. 3-bed semi-detached cottages and associated parking. Formation of replacement car park to serve public house.

APPENDIX V



APPENDIX VI.I

Balance broug	ht forward from April 1st 2021									£14,533.4
Date	Description	Precept	VH Insurance	Refund	Rec / grass cutting	Grants Other	Allot- ments	Bank interest	VAT reclaim	TOTAL
08/04/21	Refund-WEL-Medical (DB) Defib			£192.00						£192.00
18/04/21	Half precept	£5,012.00								£5,012.00
	BDBC - Grass cutting grant				£1,195.00					£1,195.00
2021/22	VAT to 31 Mar 2021								£773.73	£773.73
2021/22	Bank Interest							£0.12		£0.12
TOTALS		£5,012.00	£0.00	£192.00	£1,195.00	£0.00	£0.00	£0.12	£773.73	£7,172.85
							Interest			£7,172.85
-	d Payments Summary		Bank reco						October	
Start balance	£14,533.46		Business ba			£17,755.56 £934.09	1 A A A A A A A A A A A A A A A A A A A		November	
Plus Income	£7,172.85		Treasurer's TOTAL AC	()					December	
Less Expend	£3,016.66		TUTALAC	COUNTS		£18,689.65			January	
End balance	£18,689.65						August		February	
			BALANCE			£18.689.65	Sept		March Total	£0.12

EXPEN	DITURE M&UN 2021/22 - 07	MAY	2021											
				Salary	Finance	Training	Villager	Mainte	enance	Pavilion	Allotments	Projects	VAT	TOTAL
Date	Description				Admin		information	Grounds	General	WATER				
04/04/21	VH Insurance repayment-2020/21	1	BACS		£511.91									£511.91
04/04/21	Martin Gosling - VH-leaves-2020/21	2	BACS					£60.00					£12.00	£72.00
04/04/21	HALC (+NALC) subscription 21/22	3	BACS		£280.04									£280.04
20/04/21	Clerk Salary April	4	SO	£342.00										£342.00
28/04/21	Martin Gosling April 2021	5	SO					£273.23					£54.64	£327.87
30/04/21	CR for £197.33	6	BACS											
	B&Q - Water butt		BACS								£33.00		£7.00	£40.00
	B&Q - paint equip - gravel board		BACS									£91.28	£18.25	£109.53
	Homebase - wood preservative		BACS									£11.67	£2.33	£14.00
	B&Q rough sawn timber		BACS									£28.17	£5.63	£33.80
01/05/21	PGGM-Allotment-culvert-materials	7	BACs								£95.00		£19.00	£114.00
07/05/21	Came&Co PC, VH insurance	8			£1,171.51									£1,171.51
TOTAL				£342.00	£1,963.46			£333.23			£128.00	£131.12	£118.85	£3,016.66
				Salary	Finance	Training	Villager		nance	Pavilion		Projects	VAT	TOTAL
Date	Description				Admin		information	Grounds	General	WATER				

£3,016.66

M&UN PC Y	M&UN PC YEAR END AND BUDGET			2021/22	
	2018/19			BUDGET REV	
	YEAR END	YEAR END	YEAR END	-	
SALARY	62 120 00	62 074 00	62 797 20	<u> </u>	EXPENDITURE SALARY
EXPENSES	£3,120.00	£3,074.00	£3,787.20 £432.00	£4,104.00 £286.00	EXPENSES
TRAINING		£285.00	2432.00	£280.00	TRAINING
Finance/Admin	£629.99	£484.99	£508.59	£1,000.00	Finance/Admin
PC & VH Insurance	£029.99 £1,053.52	£404.99 £1,086.49	£1,138.84	£1,000.00	PC & VH Insurance
Information/Villager	£1,161.99	£728.75	£766.80	£800.00	Information/Villager
Contract Maintn	£3,230.52	£3,278.76	£3,344.36	£3,521.34	Contract Maintn
Maintn other	£799.50	£254.33	£3,344.30 £111.74	£1,000.00	Maintn other
Playground Inps	2100.00	2204.00	2111.74	£250.00	Playground Inps
Water – pavillion	£337.28	£193.38	£178.41	£100.00	Water – pavillion
Allotments	£146.22	£178.99	£241.01	£500.00	Allotments
	2140.22	2110.00	2241.01		
Projects Maple pond			£1,667.47	£3,500.00	Projects Maple pond
Village Hall			£1,511.33		
Watercress beds		£116.00	£728.46	£1,750.00	Watercress beds
Allotments		2110.00	£1,934.00	21,100.00	
Frog Lane fencing		£2,026.53	,		Frog Lane fencing
Pond/phone box	£344.90	£161.83	£31.60	£67.46	Pond/phone box
Noise study					Noise study
Pavillion					Pavillion
Play Equp			0.1.10 70		Play Equp
Defib	£1,951.25	C1 140 00	£413.76		Defib
SafeBox+roadsigns		£1,140.00			SafeBox+roadsigns
Vat expend	£1,290.58	£1,348.25	£1,853.43	£1,500.00	Vat expend
TOTAL EXPEND	£14,065.75	£14,357.30	£18,649.00	£19,928.80	TOTAL EXPEND
ecast and Budget					
			/	2021/22	
	2018/19	2019/20	2020/21	BUDGET REV	
	YEAR END	YEAR END	YEAR END		
Precept	£8,999.00	£9,269.00	£9,732.00	£10,024.00	Precept
BDBC grants					BDBC grants
General Grant					General Grant
Tax base grant	£93.00				Tax base grant
Grass Cutting Grant	£1,159.00	£1,171.00	£1,183.00	£1,195.00	Grass Cutting Grant
Tigers	£624.00	£636.00	£636.00	£636.00	Tigers
Tigers -water charge	£17.90			£30.00	Tigers -water charge
Recreation Tennis					Recreation Tennis
Tennis keys					Tennis keys
Allotments	£92.04		£204.90	£225.00	Allotments
Grants/donations orther	£2,167.25	£579.00	£1,680.00		Grants/donations orther
			£7,085.70		CIL
Returned funds	£83.10	£161.83	£116.00		Returned funds
Elaine grant		£500.00	£500.00	£500.00	Elaine grant
UN Pond					UN Pond
S106 (UN Pond)					S106 (UN Pond) Grants Pavilion
Grants Pavilion			1		usranis Pavilion
Nose study			04.050.44		Nose study
VH Insurance	£511.91	£642.26	£1,253.14	£600.00	Nose study VH Insurance
VH Insurance Village Hall rent	£5.00	£5.00	£5.00	£5.00	Nose study VH Insurance Village Hall rent
VH Insurance Village Hall rent Bank Interest	£5.00 £0.24	£5.00 £0.24	£5.00 £0.97	£5.00 £0.80	Nose study VH Insurance Village Hall rent Bank Interest
VH Insurance Village Hall rent	£5.00	£5.00	£5.00	£5.00	Nose study VH Insurance Village Hall rent
VH Insurance Village Hall rent Bank Interest	£5.00 £0.24	£5.00 £0.24	£5.00 £0.97	£5.00 £0.80	Nose study VH Insurance Village Hall rent Bank Interest
VH Insurance Village Hall rent Bank Interest VAT reclaim	£5.00 £0.24 £0.00	£5.00 £0.24 £2,079.81	£5.00 £0.97 £1,638.72	£5.00 £0.80 £2,200.00	Nose study VH Insurance Village Hall rent Bank Interest VAT reclaim